



2019

ANNUAL GENERAL

MEETING

April 24, 2019

AGENDA

2019 Annual General Meeting
Wednesday, April 24, 2019 – 1:00pm

- Meeting called to order
- Declaration of Quorum
- Introductions
 - ❖ Office Staff, Board and Special Guests
- Moment of silence for deceased members
- Approval of Agenda for 2019 AGM
- Minutes of April 25, 2018 AGM
- REPORTS:
 - ❖ President
 - ❖ Treasurer
 - ❖ Executive Director
 - ❖ Other
- Presentation of audited financial statements for Year End December 31, 2018
- Appointment of Auditor for 2019
- Presentation of Volunteer of the Year Award
- Recognition of retiring Board members
- Nomination Committee/Election New Board Members
- New Business
- Meeting adjourned

Minutes of 2018 Annual General Meeting
Wednesday, April 25, 2018 – 1:00pm Spruce Cliff Centre

- Meeting called to order @ 1:11 pm
- Declaration of Quorum: 35 members present
- Guests introduced were Brian Malkinson - MLA Calgary Currie, Signe Spence - Calgary Currie, Heather Gibbons – NPC City of Calgary, Elizabeth Schnitzler – FCSS, John Yannitsos – Executive Director Bow Cliff Seniors. Board members introduced were Jean Langdon, Linda Doornbos, Georgia Jacques, Maureen Furze, Stephanie Krueger, Lorraine Bowes, Dan Pyper and Wayne Naylor.
- Moment of silence held for deceased members.
- **Approval of Agenda for 2018 AGM by Wayne Naylor, seconded by Maureen Furze - carried.**
- **Approval of the minutes of March 2017 AGM by Sue Bente, seconded by June Crowe – carried.**
- Brian Malkinson, MLA Calgary Currie presented his constituency report.
- REPORTS:
 - ❖ Approval of Jean Langdon President’s report by Betty Lacroix, seconded by Lorraine Bowes – carried.
 - ❖ Approval of Georgia Jacques Treasurer’s report by Sue Bente, seconded by June Crowe – carried.
 - ❖ Approval of John Yannitsos Executive Director’s report by Wayne Naylor, seconded by June Crowe – carried.
- Approval of the audited financial statements presented for Year End December 31, 2017 by Maureen Furze, seconded by Sharon Mudge – carried.
- **Motion to re-appoint MNP as Auditor for 2018 by Georgia Jacques, seconded by Betty Wheatley – carried.**
- **Special Resolution that Bow Cliff Seniors rescind all previous Bylaws and adopt the modified set of Bylaws adopted and approved by the Board of Directors on the 28th day of January 2018 by Wayne Naylor, seconded by Vivian Scott – carried.**

- Volunteer of the Year Award winner as selected by the membership was Doreen Dyer.
- Jean Langdon recognized Maureen Furze who completed her six-year term for her contribution to the board and announced the resignation of Maureen Benning from the board.
- Nomination for Board of Directors: Wayne Naylor, Gail Martin, Lorraine Bowes, Stephanie Krueger, Eugene Wasylchuk and Eileen Sutcliff accepted their nomination for Board of Directors. All were acclaimed to 3-year terms.
- **Motion to adjourn meeting by Sharon Mudge, seconded by Wayne Naylor – carried.**
- Meeting adjourned at 2:02 pm

2018 BOARD OF DIRECTORS

NAME	TITLE	END OF TERM
◆ Jean Langdon	President	March 31, 2018 (Past President)
◆ Eileen Sutcliffe	Treasurer	April 30, 2021 (1 st term)
◆ Linda Doornbos	Secretary	April 30, 2019 (1 st term)
◆ Dan Pyper	Vice President	April 30, 2019 (1 st term)
◆ Wayne Naylor	Director	April 30, 2021 (2 nd term)
◆ Ellen Conlin	Director	April 30, 2019 (1 st term)
◆ Eugene Wasylchuk	Director	April 30, 2021 (1 st term)
◆ Isabel Flemons	Director	April 30, 2019 (1 st Term)
◆ Stephanie Krueger	Director	April 30, 2021 (1 st Term)
◆ Gail Martin	Director	April 30, 2021 (2 nd term)
◆ Lorraine Bowes	Director	April 30, 2021 (1 st Term)

2018 STAFF

◆ John Yannitsos	Executive Director
◆ Donnell Iosifelis	Operations Manager
◆ Danielle Wallish	Admin Assistant
◆ Kayla Totten	Program Coordinator
◆ Brad Keen	Facility Support
◆ Victoria (Tori) Schmeiler	Summer Student – 2018
◆ Sandra Evans, Basenji Solutions	Accounting Consultant

PRESIDENT'S REPORT 2018

This is my final year as President of Bow Cliff and move into the position of Past President and will assist where I can based on my knowledge and experience at Bow Cliff and other organizations.

We have had our challenges this year with issues within the building and the weather. However, we have successfully offered our programs and in fact have offered some new ones like the card games and crib.

There are changes we need to make within the building, however, finances must be secured first. I want to remind our members as we think about charitable giving keep Bow Cliff in mind as we do give charitable receipts. More people are becoming aware of our building and our rentals have increased considerably which then allows us to keep our costs down to members.

I want to thank the Board members for their attendance at our meeting and their willingness to chair or assist in our fund-raising events. – thank you!

Thank you also to the staff, John, Donnell, Brad and our newest member Danielle. Thank you also to Heather Gibbons our NPC, who is able to assist us in a variety of ways and make us aware of programs and resources available to us.

Some members will be leaving the Board this year, so please give consideration for allowing your name to stand as a Board member.

Jean Langdon

President

TREASURER'S REPORT 2018

The Audited Financial Statements for Bow Cliff Seniors are available for your review at the Centre or on our website for the year ending December 31, 2018. The Statements were prepared using the Canadian accounting standards for not-for-profit organizations and were audited by Deborah V Walker Professional Corp.

2018 was a very challenging year financially for our organization as we grew into our new facility and made difficult adjustments to maintain a balanced operation going forward. We reduced our operating costs in the fall through staff adjustments, a reduced cleaning schedule and eliminated programming that was not generating adequate revenue to cover its costs, while maintaining core programming that is popular with our members. These operational adjustments will save us approximately \$20,000 annually.

Our organization is critically dependent on continued support from many municipal, provincial and federal grants, as well as individual and community donations. Almost 50% of our 2018 annual revenues came from various government support programs. We received FCSS funding of \$100,500 during 2018 with a similar annual commitment for the next 3 years. We did not have a casino in 2018 but are looking forward to our casino proceeds this spring, which will help in supporting our organization over the next 24 months. Without the continued funding from FCSS and AGLC casinos, our organization would not be viable.

Facility rental revenue has grown significantly over the past year and has become a vital revenue source to help sustain our operations. These increased rentals also have contributed to introduce our club and programming to a wider population, and we expect this will improve our total membership.

We are most grateful to our members and the general public for their generous donations over the past year. We know that there are many worthwhile charities throughout the City. However, we need your help! As a nonprofit dependent on government funding, donations allow our organization the ability to continue to offer cost effective and supportive programs. As a registered charity, we can issue tax receipts for donations and I encourage our members to consider Bow Cliff 50+ as part of your donation destination.

As a governance Board, we are committed to maintaining sustainable funding and programs for our membership. We are appreciative for the continued support of our members, partners, funders, donors, sponsors and our community and look forward to a successful 2019.

It has been a pleasure to serve as your Treasurer.

Sincerely,

Eileen Sutcliffe

EXECUTIVE DIRECTOR'S REPORT

2018 was overall a positive year for our organization. We had some challenges and continued to adjust to operating in our new facility and finding ways to maximize its potential.

Grant and casino funding continue to be the biggest support for our organization, which allows us to offer programs and services to our members at the most cost-effective rate possible. Without the municipal, provincial and federal support we would not be able to offer the variety and quality of programming that we are proud to offer. We are most grateful to FCSS and AGLC which provided approximately 50% of our funding. Thank you also to our corporate supporters that sponsored events, lunches, dinners and our newsletter last year.

Our membership has remained stable throughout 2018 with over 400 total members.

Throughout 2018 we continued to offer our core programming including Art, Music, Bridge, Wednesday Lunch and Bingo and recently introduced Crib on Thursday afternoons to maintain a full week of programs popular with our members.

One of the highlights for the year was our Christmas luncheon which was a spectacular success with over 100 in attendance, all enjoying a homemade turkey dinner prepared by our dedicated and talented lunch bunch crew.

Our facility has become more popular with local organizations and associations which has provided us with a tremendous rental revenue source. These rental revenues are critical to allow us to continue to offer cost effective programming at our club.

Thank you to our joint facility partners, the Calgary Lawn Bowling Club for their continued support and congratulations on hosting a very successful 2018 Canadian Senior Triples national championship. It was great to hear so many compliments about our facility from people from around the country. I also want to thank the Hellenic Seniors for once again hosting a wonderful free lunch for our members last fall.

Our organization is blessed to have incredible staff and volunteers (too numerous to mention by name). We appreciate your continued support and generosity of time.

Thank you to Councillor Evan Wooley, MLA Brian Malkinson and MP Ron Liepert and their staff for their continued support and a special thanks to Heather Gibbons, our NPC from the City of Calgary.

On behalf of Donnell, Danielle, Brad and myself, we want to thank our Board and Executive for their faith and trust in us and we look forward to a successful 2019.

Sincerely,

John Yannitsos

BOW CLIFF SENIORS
ELECTION SLATE FOR 2019

(5 positions open)

Maureen Furze

Dan Pyper

Nominations will also be accepted at the AGM prior to vote.

In Memorium 2018

**Every day in some small way
Memories of you come our way.
Though absent, you are always near
Still missed, loved and always dear.**

***Betty Chambers
Stephen Charchuk
Don Flemons
Raymond Linge
Kathleen Marie Lounsbury
Evelyn Mills
George Ogsten
Loretta Szala
Charles "Chuck" Taylor
Roy Thurm
Karl Torfason
Myrna Williams***